

UK COP26 Coalition Co-Coordinator (Glasgow)

Job Description

Job title: UK COP26 Coalition Co-Coordinator (Glasgow)

Location: Glasgow. You will also be expected to undertake some travel around the UK in the course of your work.

Reporting to: Head of Campaigns, Friends of the Earth Scotland, on behalf of the UK COP26 Coalition.

Hours/Duration: Fulltime (35 hours per week). Funded for a fixed term of 9 months from April 2020 - December 2020.

This post will require some work out of office hours, including evenings and weekends, for which time off in lieu will be granted. There will be no payment of overtime.

Salary: £30,582

Other: You will receive 28 days annual leave plus 11 days statutory holidays pro rata. Friends of the Earth Scotland operates a Company Pension Plan with NEST. FoES pension benefits exceed the statutory minimum.

This is one of two Coalition Coordinator posts being recruited at the same time. The other post will be based in London. Expectation of strong coordination and collaboration between two posts. We are open to secondments for this post.

Applications

How to apply: download the application form and equal opportunities monitoring forms [here](#); complete and return to info@foe.scot by the closing date

Closing date: 12 noon Monday 16 March

Interviews: Wednesday 25 March

About the UK COP26 Coalition

From 9-20 November 2020, the UN climate talks (COP26) will take place in Glasgow. The UK COP26 Coalition is a broad UK-wide coalition of representatives from NGOs, faith groups, trade unions, direct action groups, student and youth, migrant and racial justice, grassroots and international climate justice networks, set up to coordinate activities around this crucial summit.

The Coalition will be the vehicle by which civil society plan together, share resources and learning, and organise a mass mobilisation and Peoples' counter-summit during the COP. It has the potential to support the transformation of the climate movement in the UK, to a stronger, more climate-justice centred movement long after COP26 is over.

The aims of the COP26 Coalition are to:

- Organise around COP26 in a **transformative, climate justice-centred way**, that creates space for hope and is **inclusive and accountable** to the full breadth of civil society and international climate movements
- Use COP26 as a moment to strengthen the Scottish, UK and International climate justice movements to **build power for system change** - before, during and after the COP.
- Enable civil society to use COP26 as leverage for making gains at the domestic level that **advance climate justice, and ensure best outcome** possible from the COP itself.

The Purpose of this Role

The Coalition has secured funding to employ two UK COP26 Coalition Coordinators, one in Glasgow and one in London. This is to reflect the unusual context of this important summit, which requires managing complex political and civil society dynamics emerging from a UK Government hosted COP taking place in the devolved administration of Scotland.

This is an exciting opportunity to work with diverse organisations, networks and movements across Scotland, the UK and internationally, to help strengthen the climate justice movement as a key legacy of the Glasgow talks.

The postholder will need to be an excellent networker, highly organised, skilled in facilitation and communication with a wide range of audiences, have a strong track record of working with marginalised groups and have an understanding of the wider political context around the climate summit.

The postholder will coordinate a broad, diverse and inclusive coalition of civil society groups, working in a flexible and open way that allows for different levels of access and involvement, engaging established and new actors across the breadth of sectoral, thematic and regional spaces.

Formally supervised by Friends of the Earth Scotland's Head of Campaigns, the role will be accountable to the UK COP26 Coalition initially by way of the Interim Co-ordinating Group and subsequently by way of the Co-ordinating Committee when established.

Main Responsibilities

Working with the London-based Co-Coordinator, the Glasgow-based Co-Coordinator will:

- Facilitate the coordination, effective and representative functioning of the Working Groups and Coordinating Committee of the UK COP 26 Coalition. Ensure that decisions of the Coalition are acted on, that deadlines and outputs are met.
- Develop strategies to deliver on the Coalition's overarching aims and areas of work, and ensure that the Coalition acts in accordance with agreed general principles.
- Ensure a fully representative Coordinating Committee is in place by summer.
- Organise and deliver regular Coalition meetings in Glasgow, and attend Coalition meetings in London as appropriate.
- Act as main point of contact for the Coalition in Scotland, for Coalition members and other actors.
- With the Fundraising Working Group, secure additional funds required to deliver on Coalition aims, manage the Coalition budget and report to funders.
- With the Logistics Working Group, ensure strong communication with Stop Climate Chaos Scotland Coalition staff delivering Coalition priorities on logistics.
- Recruit and line manage additional Coalition staff, and contractors as appropriate.
- Enable and support engagement in the Coalition by new and existing actors, which address existing structural barriers in the Environmental and Climate Justice movements.
- Prioritise outreach to and effective engagement with groups and networks under represented in mainstream climate and environmental movements, such as migrant and ethnic minority groups and those representing poor and working class communities.
- With the International Solidarity Working group, ensure strong links and liaison with global South movements in the work of the Coalition to help shape delivery of key activities.

- Ensure effective communication, prioritisation and delivery of the different needs and demands of civil society groups in Scotland and those in the rest of the UK.

Person Specification

Knowledge:

- Understanding of and demonstrable commitment to climate justice
- Understanding of Scottish & UK political system (particularly in relation to climate change/social justice?)
- UNFCCC COP processes and history

At least three years of relevant **experience** including the following:

- Working within coalitions or networks
- Managing complex projects - ideally joint projects across a number of organisations and / or geographical locations
- Working with frontline communities and marginalised groups
- Organising large scale events
- Acting as organisation spokesperson or representative to a wide range of audiences including media.
- Managing a team of staff and volunteers

Skills:

- Excellent written and oral communication skills, and ability to present to diverse audiences, specifically racially, ethnically, and socioeconomically diverse communities
- IT - including online organisational platforms
- Fundraising and managing finances & budgets
- Facilitation & collective decision-making processes
- Organisational skills and ability to work to tight deadlines

Personal attributes

- Innovative and imaginative in solving problems
- Naturally collaborative and a team player – ability to make and maintain effective contacts and relationships and build trust amongst different actors

Equal Opportunities

The UK COP26 Coalition would particularly like to encourage applications from people of colour / black or brown people and people most impacted by climate change or impacted by other kinds of environmental, social, and economic injustice who are currently under-represented in the climate and environmental movements in the UK. The successful candidate will be selected purely on the basis of how well they fit the person specification, as judged by their application and interview. Where two or more candidates are judged to be of equal merit, priority may be given to a BME or migrant candidate as these groups are currently under-represented in the climate and environmental movements in the UK.

Due to the UK's racist border policies we are unable to arrange work permits for applicants without UK residency.